

# STEVEN R. MERTEN

2018-721

4023 CHICORA WOOD PLACE \* JACKSONVILLE, FL 32224 \* (904) 386-6472 \* SRMJAX@GMAIL.COM

## **Toll Brothers, Inc. (NYSE: TOL)- Ponte Vedra, FL**

### **Division President**

- Responsible for overall division management including full entitlements and development. This includes all aspects of the business including land acquisition, land development, home building operations, sales, warranty, purchasing and division P&L
- Qualify the local operations as the licensed FL General Contractor for overall construction operations
- Sales and marketing leader including sales negotiations and realtor outreach
- Estimating, project buy-out and contract administration and management
- Architectural design and review, value engineering and lot specific architectural management
- Field operations, permit management and project management
- Design studio management and FL regional option manual implementation management
- Budgeting, cash flow management, sales projections and financial planning
- Homeowners Association initial creation, cashflow management and overall leadership
- Homeowners Association President: 2007 – 2013
- Projects managed include Palencia, Durbin Crossing North, Coastal Oaks at Nocatee, Atlantic Beach Country Club, Julington Lakes, Shearwater, Oakwood at Nocatee, The Settlement at Twenty Mile, Edison at ETown, Old Town

## **Haskell- Jacksonville, FL**

### **Industrial Division**

- Onsite project management for industrial projects
- Project estimation, buy-out, invoice management and safety coordination
- Permit coordination, submission and scheduling
- Submittal routing and tracking
- Contract, subcontractor and field management
- Onsite liaison for owner(s) and owners reps.
- Projects managed include Potlatch Corp- Las Vegas, NV; Proctor and Gamble- Alexandria, LA; Proctor and Gamble- Lacombe, LA; Proctor and Gamble- Leipsic, OH

## **LICENSES, QUALIFICATIONS AND EDUCATION**

Florida-General Contractor License CGC # 1510225/ OSHA 30-hour Card

Bachelor of Science in Building Construction Management

West Lafayette, IN  
2002

Purdue University

Internships: Milestone Construction- Road Construction, Riviera Electric- Electrical Contacting,  
Centex Homes- Residential Construction

## **AWARDS/ CIVIC INVOLVEMENT**

Habitat for Humanity Builder Blitz for Charity	2014
Duval County Research and Development Authority	2012 - present
Northeast Florida Builders Association Board Member	2010 - present
Northeast Florida Marlin Association Board Member	2016 - present
Leukemia and Lymphoma Society Light the Night Team	Various participation years
Habitat for Humanity Volunteer/ American Cancer Society Fundraiser	
University of North Florida Construction Management Advisory Board	2016 - present
Toll Brothers Efficiency Award	2012
Nevada Safe Partner of the Quarter Award	2003
Centex Homes Build Your Future Scholarship	2000

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